

Company Departments

Companies and other business organizations are divided into different departments with specific responsibilities towards particular products or services.

ENGLISH	DEUTSCH
accounting / accounts department	Buchhaltung
administration department	Verwaltungsabteilung
administrative accounting	Finanzbuchhaltung
cash department	Kassenverwaltung
customer service	Kundendienst
dispatch department	Versand
EDP team (EDP = electronic data processing)	EDV-Abteilung (EDV = elektronische Datenverarbeitung)
engineering department	Planung
export (sales) department	Export
human resources	Personal
import department	Import
IT department (IT = information technology)	IT-Abteilung (IT = Informationstechnik)
legal department	Rechtsabteilung
loan department	Kreditabteilung
logistics	Logistik
main department	Hauptabteilung
management	Geschäftsleitung
manufacturing department	Produktion
marketing	Marketing
materials administration	Materialwirtschaft
payroll and pensions	Gehalts- u. Pensionsabrechnung
personnel department	Personal
procurement	Auftragswesen
production department	Produktion
(PR) public relations department	Presse und Öffentlichkeit
purchasing department	Einkauf
(R&D) research and development	Forschung und Entwicklung
sales department	Verkauf / Vertrieb
secretary's office	Sekretariat
service team	Kundendienst
shipping department	Versand
staff department	Personal
training	Ausbildung / Weiterbildung
technical support team	technisches Unterstützungsteam
warehousing department	Lager
works council	Betriebsrat